



**Police Safety Meeting
August 30, 2012
Minutes**

Meeting called to order at 1:35 PM.

Present: Chuck Sahr, Todd Drew, Sara Swenson, Joe Polzien, Aaron Zemlock, Sue Nett, Sara Swenson, Mark Mauthe, Brett Halderson

Excused: Pamela Captain

A. Motion to approve minutes from June 5, 2012 meeting made by A. Zemlock second J. Polzein motion carried

B. Old Business

- 1. Respiratory Protection** – Fit testing to be scheduled
- 2. Replacement of Safety Committee Members** – Brett Halderson will replace Mike Brunn on the Police Safety Committee.
- 3. CPR / AED Certification Status** – Brett Halderson to complete CPR/AED training. Health Department will provide mannequins and AED trainer.
- 4. Mold Issue CRT Room** – No additional problems noted.

C. New Business

- 1. Monthly Safety Topic**- Monthly safety topics forwarded to C. Sahr prior to meeting. Topics posted
- 2. Injury Review** – 2 injuries were reported. The first injury was an auxiliary officer twisted his ankle during a training session. The second injury was an officer was scratched by a cat. Officer had temporarily removed his gloves while opening the cage. Cat was quarantined.
- 3. MSDS Sheets / Container Labels** – Drew reminded the need to label secondary containers and forward copies of MSDS sheets.
- 4. Other new business** – C. Sahr informed the committee that he was going to leave the committee – Jamal Kavar will replace him on the committee.

D. Training

- 1. Required Training** – Drew requested that officers be reminded to take the safety manual training.
- 2. New Employees** – Drew stated that Denton Hiedeman take intranet trainings, view the law enforcement confined space video. Drew will also provide training as soon as a time can be scheduled.
- 3. CVMIC Confined Space** – Drew ordered the confined space for law enforcement and will deliver upon receipt. All officers should view the video once available. Drew requested that a list of officers who viewed the video be maintained for documentation.
- 4. Hearing Screening Training** – Drew requested that officers be reminded to take hearing conservation refresher training on the intranet, which was required in addition to hearing screening.

E. Motion to adjourn at 2:10 PM, made by C. Sahr second by A. Zemlock.

Members: Chuck Sahr, Mark Mauthe, Aaron Zemlock, Todd Drew, Sue Nett, Pamela Captain, Sara Swenson, Joe Polzien, Brett Halderson